



# ST. CROIX CHIPPEWA ENTERPRISES APPLICATION FOR EMPLOYMENT

State gaming regulations require all employees to be 18 years of age or older to work in the casino.

<b>Property Applying For:</b> <input type="checkbox"/> Danbury <input type="checkbox"/> Fourwinds <input type="checkbox"/> Hertel <input type="checkbox"/> Tribal Center <input type="checkbox"/> Turtle Lake			
<b>Position(s) Applied For</b> 1. _____ 2. _____ 3. _____		<b>Shift Desired</b> _____	<b>Date of Application</b> _____
<b>Last Name</b> _____		<b>First Name</b> _____	<b>Middle Name</b> _____
<b>Address</b> _____		<b>City</b> _____	<b>State</b> _____
		<b>Zip Code</b> _____	
<b>Telephone Number(s)</b> _____			
St. Croix Chippewa Enterprises does extend preference in hiring to enrolled St. Croix Tribal Members & all other Tribal Members.			
<b>Are you a Native American?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Tribal I.D. Number</b> _____	
<b>If yes, enrolled with which tribe?</b> _____			

Have you ever been employed with any St. Croix Chippewa Enterprise before?    Yes    No

If Yes, give term date \_\_\_\_\_

Are you currently employed?    Yes    No

May we contact your present employer?    Yes    No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?    Yes    No

(Proof of citizenship or immigration status will be required upon employment.)

On what date would you be available for work? \_\_\_\_\_

Are you available to work:    Full-Time    Part-Time    Shift Work    Temporary

Are you currently on "Layoff" status and subject to recall?    Yes    No

Can you travel if a job requires it?    Yes    No

Have you ever been arrested for a felony?    Yes    No

Have you ever been convicted of a felony?    Yes    No

If you answered yes to either of the two previous questions please explain (where, when, disposition):

Have you ever been arrested for a drug or theft related misdemeanor?    Yes    No

Have you ever been convicted of a drug or theft related misdemeanor?    Yes    No

If you answered yes to either of the two previous questions please explain (where, when, disposition):

**IF YOU ARE OFFERED A POSITION YOU WILL BE REQUIRED TO DO THE FOLLOWING BEFORE YOU CAN BE HIRED:**

1. Provide a current photo ID, Social Security card and Birth Certificate or documentation that you are legally authorized to work in the United States.
2. Take a pre-employment drug screening test.
3. Undergo T.B. testing which is mandatory for all new hires of the food service department.

# EDUCATION

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Post High School Education				
Post High School Education				

## OTHER QUALIFICATIONS

Summarize special job-related skills and qualifications acquired from employment or other experience.

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## SPECIALIZED SKILLS

### Check Skills/Equipment Operated

- PC       WordPerfect       Excel       Microsoft Word       PBX System       Fax  
 Calculator       Aerial Lift       Skidsteer       ATV/Golf Cart       Lawn Mower

Production/Mobile Machinery (List): \_\_\_\_\_

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Other (List): \_\_\_\_\_

State any additional information you feel may be helpful to us in considering your application: \_\_\_\_\_

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## REFERENCES

- \_\_\_\_\_ ( ) \_\_\_\_\_  
 (Name) (Phone)  
 \_\_\_\_\_  
 (Address)
- \_\_\_\_\_ ( ) \_\_\_\_\_  
 (Name) (Phone)  
 \_\_\_\_\_  
 (Address)
- \_\_\_\_\_ ( ) \_\_\_\_\_  
 (Name) (Phone)  
 \_\_\_\_\_  
 (Address)

**NOTE TO APPLICANTS: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied?  Yes  No

A description of the activities involved in such a job or occupation is attached.

# EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title			
Reason for Leaving			
Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title			
Reason for Leaving			
Employer	Dates Employed		Work Performed
	From	To	
Address			
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Job Title			
Reason for Leaving			
Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title			
Reason for Leaving			

## List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

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# APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 90 days. Any application wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the employer.

***Native American preference given in accordance with P.L. 93-638 and Amendments.***

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Math: \_\_\_\_\_ Essay: \_\_\_\_\_

**Routing Information:**

Dept: \_\_\_\_\_ Date Sent: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Dept: \_\_\_\_\_ Date Sent: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Dept: \_\_\_\_\_ Date Sent: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Dept: \_\_\_\_\_ Date Sent: \_\_\_\_\_ Date Returned: \_\_\_\_\_

References Checked: \_\_\_\_\_

Date Interviewed: \_\_\_\_\_

Interviewed By: \_\_\_\_\_

Referral Source: \_\_\_\_\_