



March 27th 2020

Dear Friends, Family, Guests of The Press Hotel and UNION Restaurant, and our beloved Portland community:

"You can't go back and change the beginning, but you can start where you are and change the ending." - C.S. Lewis

Like our industry colleagues and friends, in these ever-changing and unprecedented times, we are acting in the best interest of our community at large. We are closely monitoring developments surrounding the novel coronavirus (COVID-19). Based on our internal precautionary measures as well as the most recent recommended directives from the CDC, Maine CDC, the Governor of the State of Maine and the City of Portland we would like to share with you what we are currently doing at both the hotel and the restaurant.

During these uncertain times, safety is paramount, as is peace of mind. Our guests, our community and our associates, are part of our family – we feel that connection more than ever. The Press Hotel family remains steadfast in our commitment to provide a safe, comforting place in a time of turmoil and extend stress-free flexibility for those travelers experiencing unique decisions in this ever-changing time.

The Press Hotel will remain open for hotel guests only. Inkwell lobby bar is closed to the public. We understand that travel plans are being disrupted for many reasons. Our cancellation and change policies from now until April 30th 2020 are being waived for any reservations cancelled or changed at any time.

To continue nourishing our in-house hotel guests, UNION Restaurant is providing take out service for lunch and dinner within amended hours of operations for hotel guests. We are temporarily closed for in-house dining until further notice, per the State of Maine's issuance of State of Civil Emergency, closing all restaurants and bars. Take out is still permitted under this issuance, and a new UNION take out menu for the general public is available starting March 27th for contactless pick up. The menu changes daily and is a family style three-course meal for 2 or 4 persons. The menu is posted weekly at www.unionportland.com and on Instagram @unionportland with ordering instructions and other details.

We are being vigilant with our already stringent sanitation and cleaning procedures and we are also adjusting selected hotel services to ensure we can properly execute the directives for the highest level of sanitation. These actions are being taken out of an abundance of caution and with concern for associates, guests and our greater community.

If anyone has questions or concerns, we welcome you to contact us directly by phone at 207.808.8800 or email us at info@thepresshotel.com.

We're all in this together, with compassion and in solidarity,

Michael Strejcek General Manager