
Hotel
NORTHLAND

GREEN BAY

AUTOGRAPH COLLECTION®
HOTELS

Preferred Vendors

Frequently Asked Questions

Hotel Address & Contact Information

304 N Adams Street
Green Bay, WI 54301
405-651-7744
www.TheHotelNorthland.com

Restaurant

The Walnut Room

920-770-2399
Thewalnutroomgb.com
Breakfast Hours: 7am – 11am Everyday
Dinner Hours: 5pm-11pm Monday – Saturday / Closed Sunday

*Over 200 varieties of wine to choose from
10 local beers on tap
Locally sourced, locally grown produce, meats & dairy
ATTIRE: Business Casual
Private Schroeder rooms available for a food & beverage minimum*

Poke the Bear

920-770-2433
pokethebeargb.com
Kitchen Hours: 11am – 10pm everyday
Bar Hours: 11am – 12am everyday

A visit to Poke the Bear's Bar will delight your senses with hand-crafted cocktails made with fresh, hand-squeezed juices and homemade syrups. Sixteen local beers are on tap and Wisconsin Old Fashioned are muddled. An extensive wine list is available with by the glass or full bottle selections.

The restaurant menu consists of high quality, fresh, local, sustainable ingredients. We strive to support Green Bay's economy and further our local farmers and growers to give you, the customer, the best nutritional and flavorful dining experience possible. Menu includes American food, snacks, shareables, soup & salad, hand helds and Green Bay specialties.

Frequently Asked Questions

Rehearsal Dinner Space

The Walnut Room has a classy private dining space that holds up to 18 people that would work perfectly for a small rehearsal dinner.

For larger rehearsal dinner, please check out The Alley on our lower level complete with a built in bar, pool table, shuffle board table, 2 bowling lanes & an abundance of soft seating.

Capacity Of Crystal Ballroom

The Crystal Ballroom holds a capacity of 200 people (20 oval tables of 10 people).
The Emerald Room that is attached to the Crystal Ballroom can hold an additional 50 people.
The Mezzanine Level that overlooks the Crystal Ballroom can also accommodate 50 people.

Is There a Food & Beverage Minimum?

Hotel Northland requires a minimum food & beverage guaranteed amount that will be discussed with your Sales Manager. This amount varies and is based upon the date, time, and location of your function. If your final estimate of charges falls below the food and beverage minimum, you will be required to purchase additional food and/or beverages, or pay the difference reflected in an additional rental fee in order to reach the established minimum. The food and beverage minimum does not include taxes, service charges, ceremony fee or other additional charges. The food and beverage minimum does not include items purchased from a cash bar.

Is Outside Food & Beverage Allowed?

Hotel Northland does not permit outside food and beverage on our premises. All charges are subject to a taxable service charge and a Wisconsin sales tax. No food or beverage shall be brought into the hotel by patrons or attendees. The sale and service of alcoholic beverages are regulated by the State of Wisconsin and City of Green Bay codes. As licensee the hotel is responsible for administration of these regulations. All guests will be required, by hotel and the state of Wisconsin, to provide proper identification and proof of age when consuming alcoholic beverages.

Taste Test

Hotel Northland provides a complimentary tasting for up to 4 guests. Additional guests may attend for an extra per person fee. You must have a signed agreement prior to scheduling a tasting. You must confirm your tasting date with your Event Manager 21 days in advance. Private Wedding tastings are held Tuesdays - Fridays between 2PM and 4PM, based on business in the hotel and Executive Chef's schedule. Scheduled tasting dates must be confirmed by the Event Manager. Tastings are not offered for food stations or buffet items. Preferred tastings would be within 3 months of wedding date due to seasonal items available.

Frequently Asked Questions

Dessert

A complimentary cake is made in-house with a minimum \$5,000 food and beverage purchased.
\$3.00 per person cake cutting fee applies for wedding cakes supplied by other bakeries.
Please see your Event Manager for additional information on custom cake flavors and fillings.

Ceremony Space

Depending on the size of your event, we have various sized spaces to accommodate your ceremony.

Deposit

A non-refundable deposit is due with your signed contract and is equal to 25% of the food and beverage minimum for your event. A deposit schedule will be created for you by your sales manager and will be noted in your contract. All additional charges accrued during your event will be posted to the credit card on file the night of your event. Please see contract for further details

Once your Sales Manager has received your contract and deposit, your event will be assigned to an experienced event manager at Hotel Northland within 30 days of receiving your signed contract. The Event Manager will assist you with finalizing all aspects of your wedding. The Event Manager will serve as your main contact at the hotel. Should you need a personal wedding planner/coordinator, your Event Manager can provide you with a list of preferred wedding professionals.

Room Block

A member of our group sales team can assist you with setting up a room block of 10 guest rooms or more. A wedding group rate will be established based on the number of rooms and time of year.

How many guest rooms are there at the Hotel Northland?

18 Suites, 131 King, 29 Queen

Decor

Fog machines, glitter and confetti are not allowed. All decorations need to be approved by your Event or Banquet Manager. We ask that nothing is affixed to the walls, light fixtures, floor, etc. without approval from the hotel. All packages include hotel standard linens, skirting, risers, tables, hotel banquet chairs, glassware, flatware & china and all required food service equipment. A cleaning fee of \$500 will apply to any event that leaves behind debris, décor, or other refuse including items left by any vendors. Vendors and host are responsible for picking up any event items one hour after event concludes. A \$250 per day storage fee will apply for any items left behind.

Frequently Asked Questions

Vendors

Hotel Northland allows outside vendors for décor and coordination. Outside vendors must be approved by hotel prior to the event. Outside vendors must provide Hotel Northland with an up to date copy of their liability insurance. If you should need suggestions on outside vendors, please see our preferred vendor list below. All outside vendors are responsible for the delivery, setup and removal of all items rented by the client (i.e. chairs, chargers, floral, décor, centerpieces, rose petals, etc.) on the day of the event.

Pet Policy

Hotel northland welcomes all well-mannered dogs 40 pounds or under. Unfortunately, we do not accept any other pets including cats, birds & reptiles. We reserve the right to require immediate removal of any pet that displays dangerous or unacceptable behavior.

To ensure the comfort and enjoyment of our guests, dogs must be leashed or held in arms at all times. We regret that dogs are not permitted in areas where food and/or beverages are being served. The hotel Northland charges a \$100 non-refundable dog cleaning fee per stay. Maximum 2 dogs per room.

Parking Information

Hotel Northland's bell staff is here to assist you with valet service. The cost of valet service is \$15. The Pine Street Parking Ramp is also available and attached to Hotel Northland for convenient access.

333 Pine Street
Green Bay, WI 54301

*Over 1800 spaces available
Hours of operation 6am – 6pm
Free parking weeknights after 6pm
Free first hour of parking
Daily .75 per hour / \$8.25 per daily
Free parking Saturdays, Sundays & holidays
The parking ramp is city owned*

Marriott Rewards... Now Known As Marriott Bonvoy

Learn more about Marriott Bonvoy here: <https://www.marriott.com/loyalty.mi>

Preferred Vendors

Hotel Northland allows outside vendors for décor and coordination. Outside vendors must be approved by Hotel prior to event. Outside vendors must provide Hotel Northland with an up to date copy of their liability insurance. If you should need suggestions on outside vendors your Sales or Event Manager would be happy to provide you with our preferred vendors in the area. All outside vendors are responsible for the delivery, setup and removal of all items rented by the client (i.e. chairs, chargers, floral, décor, centerpieces, rose petals, etc.) on the day of the event.

Beauty

Mint Salon

1236 Main Street
Green Bay, WI
920-288-1250

www.freshnewhair.com/
www.amintwedding.com

Ceremony Venue

Green Bay Botanical Gardens

2600 Larsen Road
Green Bay, WI 54303
920-490-9457
info@gbbg.org
<https://gbbg.org>

Sepia Wedding Chapel

3562 Finger Road
Green Bay, WI 54311
920-680-1614
info@sepiachapel.com
www.sepiachapel.com

Heritage Hill State Park

2640 S. Webster Avenue
Green Bay, WI 54301
920-448-5150 / 800-721-5150
info@heritagehillgb.org
www.heritagehillgb.org

Decorating

Ruby Design Rentals

711 Mike McCarthy Way
Green Bay, WI 54303
920-497-8309
Beth@rubyDesignOnline.com
www.rubydesignonline.com

Wedding Perfect

3101 Spirit Court
Appleton, WI 54913
920-830-9714
weddingperfect@att.net
www.wedding-perfect.com

Rentals

Vintage Farmhouse Tables - Josh

(Wood Table & Chair rentals)

920-530-0700

josh@Vintage-Farmhouse-Tables.com

www.vintage-farmhouse-tables.com

Fox Cities Party Rentals

3101 East Evergreen Dr

Appleton, WI 54913

Michael Wahlstrom, Operations Manager

920-733-1166 (work) / 920-716-2942 (cell)

mike@foxcitiespartyrental.net

www.foxcitiespartyrental.net

Floral

Roots on 9th

(Handles all Hotel Northland lobby flowers)

1369 9th Street

Green Bay, WI 54304

920-634-2788

jamie@rootsgb.com

www.rootsgb.com

Transportation

Lamers Bus Lines, Inc.

407 South Point Road

Green Bay, WI 54313

Erin Beres – Motor Coach Sales Consultant

920-496-3600, ext. 10120 / 800-236-1240, ext. 10120

erinberes@GoLamers.com

GoLamers.com

The Ravine Limo Service

2633 Manitowoc Rd

Green Bay WI 54311

John VanRite, Owner

920-655-2542

Info@theravinelimo.com

www.theravinelimo.com

Photobooths

Photobooths of Wisconsin

(920) 266-9351

info@photoboothsofwisconsin.com

www.photoboothsofwisconsin.com

Music

YO DJ Entertainment
5517 W Waterford Lane, Suite E
Appleton, WI 54913
920-915-2832
corey@yodjent.com

**Shaun Anthony Signature
Entertainment**
920-217-4065
Shaun@DJS2.net
www.djshaunanthony.com

Banana Entertainment
(Booking a Band)
920-964-5483
Randy@BananasEntertainment.com
www.bananasentertainment.com

Officiants

Masters Ceremonies - Sally
920-841-4442
mastersceremonies@gmail.com
http://mastersceremonies.com/main_page.html

Cake/Sweets

Monzu Bakery
126 S Broadway
Green Bay, WI 54303
920-639-9869
jennmonzu@live.com
www.monzubakery.com

The Knotted Cone
Info@theknottedcone.com
<https://theknottedcone.com>

Almond & Ivy
518 George St.
De Pere, WI 54115
920-619-5275
hello@almondandivy.com
www.almondandivy.com

Wedding Coordinator/Planner

Sash & Bow
Alliey Weichelt
920-347-9000
Alliey@SashAndBow.com
www.SashAndBow.com

Witt & Co. Events
Johanna Wittman
920-903-0329
Info@WittAndCoEvents.com
www.WittAndCoEvents.com

Trillium Events & Co.
Sheryl Wagner
TrilliumEventCo@Gmail.com
www.TrilliumEventCo.com