

HOTEL
INDIGO®

ATHENS



EVENT INFORMATION



FOOD & BEVERAGE

- Hotel Indigo Athens offers in-house catering as well as an approved caterers list for your consideration
- Hotel Indigo Athens is required to provide all alcoholic beverages within any event space. Bar services can be tailored to suit your specific event needs with hosted & cash bar options

FACILITY RENTAL FEES

Day	*Discounted Rate	Standard Rental Fee
Rialto Club:		
Sunday – Friday day: 7am – 4pm	\$650	\$800
Sunday – Thursday evening: 4pm – 12am	\$800	\$950
Friday evening: 4pm – 12 am	\$1800	\$2000
Saturday (8 hour block)	\$3000	\$3200
Boardroom:		\$200
Art Gallery:		\$350

*Discounted rate based on overnight rooms actualized in group block



RIALTO INCLUSIONS

- All AV equipment, furniture inventory, black linens, set-up & clean-up
 - State-of-the-art sound & lighting system
 - Full stage with podium for meetings or entertainment
 - Complimentary WIFI
 - Elegant pre-function area with zinc bar top and lounge seating
- Furniture inventory: 60" round (12), 48" round (4), 36" round (6), 30" round (6), hightop (6), 6' rectangular (10), 8' classroom (6)

AUDIO VISUAL

- Art Gallery & Boardroom include TV with HDMI cable
- White board & Flip Chart and pads available upon request
- Rialto AV Equipment: HDMI projectors & mounted screens (3), podium, microphone, TV projections & DVD, PA system, AV tech fees may apply
- AV tech fees for Rialto projection services: \$25/hour; 2 hr minimum
- AV tech fee for over 8 hours: \$300
- Sound tech: For band - \$300 For DJ: \$125

RIALTO CAPACITY

- Reception 250 guests
- Theatre 150 guests
- Seated 120 guests
- Classroom 80 guests
- Crescent Round 70 guests
- U-Shape 40 guests

