

Cocktail Server

Job Description

The Hermosa Inn is the 2018 Condé Nast Traveler Magazine Readers' Choice Award Winner for the #1 Hotel in the West/Southwest.

Primary Duties and Responsibilities:

- Arrives to work on time, dressed and ready to work.
- Demonstrates the welcoming spirit at all times to Guests and Staff Members.
- Understands and adheres to all safety, sanitation and administrative procedures.
- Provides complete and timely communication to Guests and other Staff Members throughout the shift.
- Communicates with managers and other Staff Members to learn of daily specials, events and Important shift information.
- Inspects the dining room to ensure that tables and chairs are clean, tables are set, floor is swept, glassware is spotless, and other details of ambiance are attended to.
- Deliver drink orders, opens and serves wine, provides an overview of the menu, and explains specials.
- Answers Guests' questions regarding menu items and ingredients to ensure a high level of Guest service and to promote particular menu items to increase sales.
- Take Guests' orders – guides Guests through menu in an effort to deliver an excellent dining experience.
- Assists other Staff Members as needed.
- Performs closing, cleaning, and maintenance duties as directed by manager to prepare for the next day's operation.

Minimum Requirements:

- Ability to communicate (verbally and in writing) in English.
- Must meet local legal minimum age requirement to serve alcoholic beverages.
- At least one year previous service experience.
- Basic wine knowledge.
- Ability to understand and follow direction from others.
- Ability to perform basic math functions.

Physical Requirements:

- Ability to bend at the waist and lift items up to 50 lbs. to waist level.
- Ability to carry items of up to 50 lbs. up and down stairs.
- Ability to move items up to 30 lbs. for distances of up to 25 feet.
- Ability to remain standing and active for an 8-12 hours shift.
- Ability to tolerate exposure to hot temperatures (above 98 degrees F) throughout the shift.
- Ability to see, hear, understand, and respond to Staff Members' and Guests' requests in a loud environment.

Job Type: Part-time